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**FAULDHOUSE AND BREICH VALLEY COMMUNITY DEVELOPMENT TRUST**

**Small Grant Monitoring Report 2023**

|  |  |
| --- | --- |
| **Organisation Name** |  |

|  |  |
| --- | --- |
| **Project Title** |  |

|  |  |
| --- | --- |
| **Contact Details** |  |
| Contact name  Address  Tel  Email |  |

|  |  |
| --- | --- |
| **Monitoring report period** |  |

Please complete the following sections.

**1. How have you spent your grant?**

|  |  |  |
| --- | --- | --- |
| **Item of expenditure** | **Grant requested** | **Actual spend** |
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| --- | --- | --- |
| **TOTAL** |  |  |

Please provide a copy of all invoices/receipts for items over £100 and a copy of all bank statements covering the monitoring period.

**2. Description of activities**

Please provide a description of the activities your project has undertaken. Please highlight the difference the project has made to individuals, families and/or the wider community. Please add any photos you may have of your project/ activities.

|  |
| --- |
|  |

**3. Additional information**

Please highlight any additional information or achievements that your project has accomplished.

|  |
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|  |

**4. Declaration**

|  |  |
| --- | --- |
| I can confirm that the details contained within the report are correct and that to the best of my knowledge all terms and conditions of the Small Grant Award have been complied with. | |
| **Name** |  |
| **Position** |  |
| **Organisation** |  |
| **Date** |  |

**Return to**

**Fauldhouse and Breich Valley Community Development Trust**

Small Grants

The Hub

10 Main Street

Fauldhouse

West Lothian

EH47 9HX

Telephone: 01501 773 699

email: [smallgrants@fauldhouse.org.uk](mailto:smallgrants@fauldhouse.org.uk)